

ST PETER'S CHURCH, TIVERTON

Annual Vestry Meeting Annual Parochial Church Meeting

Minutes of the meetings held in church on Thursday 28th April 2022 at 7pm

In the absence of an incumbent, the Vice-Chair of the PCC, Mary Seaton, was Chairperson, and 24 members attended.

Apologies were received from David Catchpole, Pam Cornwell, Kate and Guy Henshall, Tom Mitchell, Janet Rendle and Vicki Stuckey.

Annual Vestry Meeting

The meeting opened with prayer.

1 Minutes

The minutes of the meeting held on Thursday 15th April 2021 were approved and signed.

2 Election of Churchwardens

Gill Heard and William Zarrett were elected to serve as churchwardens for the coming year. The Chair thanked them for their tireless work and energy, saying, "Bill and Gill are exceptional people", especially during this time of interregnum. Each was presented with a small token of appreciation. The Chair also expressed thanks to David Ricks for his commitment to the reordering works and to Emma Down for her work as the St Peter's unofficial archivist.

Signed:

Date:

Annual Parochial Church Meeting

1 Minutes

The minutes of the meeting on 15th April 2021 were approved and signed.

2 Reports

a) Churchwardens' Report

The process for appointing a new parish priest was outlined; June 13/14th will be the interview days and various parish reps will form the panel. Bill and Gill will represent St Peter's. The comprehensive parish profile will provide an excellent overview for

potential candidates. The hope is that the new incumbent will be in place by September/October 2022.

The Churchwardens thanked the members of St Peter's for their positivity and warmth during the challenges of the interregnum. It has been very rewarding to have so many new volunteers.

b) **Electoral Roll**

Catherine Makepeace (Electoral Roll Officer) reported that the Electoral Roll had been reviewed and there were 106 electors, 25 of whom live within the Parish and 81 outside. In 2021, there were 111.

c) **Safeguarding**

Catherine Makepeace (Safeguarding Representative) reported that we continue to ensure that the necessary documents and procedures are agreed for the 'safer recruitment' of people in specific roles within the parish involving contact with children, young people or vulnerable adults. This is required by the Church of England. With the resumption of services and pastoral care activities, efforts will continue to be focused on this subject.

The renewal of all eligible individuals' safeguarding training and DBS certificates has carried on as normally.

d) **Finance**

Chris Shields presented the Treasurer's report on the finances for the year 2021. The annual report, including the financial statement, had previously been circulated to all members of St Peter's.

Chris confirmed that St Peter's had paid in full its contribution to the Common Fund of the Diocese.

e) **Fabric**

David Ricks reported on the fabric of the church. He thanked the roof team for adding to and extending the floodlights on the roof, and also the Tuesday morning DIY volunteers for all their efforts.

Work is ongoing on the water penetration behind one of the memorials at the front south aisle of the church.

f) **Reordering**

David Ricks confirmed that work is progressing well and that the bulk should be completed by the end of June 2022.

g) **Library**

Emma Down gave an update on the Newte library and paintings; money has been secured for the renovation of the paintings and the reordering of the books and manuscripts. More bids have currently been lodged. Emma pointed out that this is the

last remaining church library in Devon, which is still in its original parochial church setting. The Chair extended thanks to Emma for all of her hard work and continued efforts in securing funding.

h) Tower Report

This had previously been circulated to members having been prepared by Sheila Scofield. There were no questions.

i) Deanery Synod report

This had been prepared by Mary Seaton and circulated prior to the meeting. There were no questions.

3 Elections

3.1 *Electoral Roll Officer*: Sara Ware was elected.

3.2 *Safeguarding Representative*: Joanna Hall-Tomkin was elected.

The Chair thanked Catherine Makepeace who currently carries out both of the above roles (and others), for her huge contribution to St Peter's. We wish her and Chris well as they move to be closer to their family.

3.3 *PCC*: Nickie Johnson was elected to membership of the PCC for the period 2022-25.

4 Appointment of sidespersons

The sidespersons appointed for 2022/23 are Leslie Boyce, Penny Drysdale, Kate Henshall, Jean Jenner, Averil Long, Sally Mundy, Jennifer Palmer, Shelia Richardson, Mary Seaton, Sally Taverner and Gina Ware.

The meeting expressed sincere gratitude to them for their much-valued service in this role.

5 Appointment of independent examiner

It was unanimously agreed that Aspen-Waite Accountants be asked to act as independent examiner for the period to the APCM in 2023.

6 The Chair's reflections

Mary discussed the positive way that all three parishes, St Andrew's, St Peter's and St Thomas's, have worked together to overcome the difficulties posed by an Interregnum. It is very much hoped that this renewed spirit of closeness and cooperation will continue, once a new priest is appointed.

7 Tiverton Christians Against Poverty – Henry Weaver

Henry delivered an insightful talk on the Job club and how it helps those who are struggling to find work.

There being no further business, the meeting closed at 8 pm

Signed:

Date: