

<b>Church Name:</b> St Peter's, Tiverton, Devon EX16 9RP		<b>Name of Assessor:</b> Mark Heritage			<b>Date:</b> 11/03/21	
<b><i>What are the Hazards/Risks?</i></b>	<b><i>Who may be harmed &amp; how?</i></b>	<b><i>What is already in place?</i></b>	<b><i>What further action is required?</i></b>	<b><i>Action by who?</i></b>	<b><i>Action by? (date)</i></b>	<b><i>Date completed</i></b>
<b><i>(a)</i></b>	<b><i>(b)</i></b>	<b><i>(c)</i></b>	<b><i>(d)</i></b>	<b><i>(e)</i></b>	<b><i>(f)</i></b>	<b><i>(g)</i></b>
Church Access & Egress – Viral Hazard	Clergy, Church members and Community through contamination with Covid-19 from contact with points of entry	Clergy & Church members enter Church through separate access point to that of the community	Tac signs outside marking the 2m distances so to avoid groups forming prior to entering the Church	Church Members	Prior to Opening for Public Worship	On each Opening for Public Worship
		Community access the Church through the main porch door	Access through main porch door to be clearly marked & signage to be displayed stating social distancing to be strictly adhered to with no physical contact	Church Members	As above	As above
		Greenway Chapel door is locked to prevent access	Main Church entry to be unlocked and inner doors to be wedged open to aerate the building and to minimise contact with the doors	Church Members	As above	As above
		Alcohol based sanitiser provided on entry to & exit from the Church for congregational use	Congregation to sanitise their hands at the Church 'reception' & provide Test and Trace Contact Details on the consent forms provided. Such records are to be maintained securely by the Church for a maximum period of 21 days, after which they are to be shredded (GDPR refers). Congregation to sanitise their hands on leaving Church	Church Members	As above	As above

(a)	(b)	(c)	(d)	(e)	(f)	(g)
Church Access & Egress – Viral Hazard (cont'd)	As above	Directional arrows on the floor preventing cross-over of people entering & exiting the Church	Congregation to be directed by Church Members. Congregation reminded not to socialise on leaving the Church	Church Members	On each Opening for Public Worship	As above
		Pews sectioned off to permit the 2m rule to be adhered to	Congregation to be directed to & from designated pews to prevent bottlenecks occurring	Church Members	As above	As above
		Restricted access points are clearly marked out	Church Members to politely remind the community of restricted areas if required to	As above	As above	As above
		Congregation wear face masks unless medically exempt	Church Members to ensure masks cover both nose and mouth	As above	On each opening for Public Worship	As above
A Covid-19 Sufferer Entering the Church	Persons: as above. Potential for contracting Covid-19 through 'aerosol' transmission from an infected individual	Signage on entry gates & at Main Porch entrance stating anyone with coronavirus symptoms not to enter the Church, but to self-isolate at home immediately & contact NHS on 111. Anyone having been in contact with a person tested positive for Covid-19 is to then self-isolate for 10 days	If someone has entered the church with coronavirus symptoms, the Church is to be closed for a period of 72 hours with no permitted access.	Church Members	As applicable	As necessary
			The NHS Test & Trace Team will be advised and congregation names and contact details provided to help prevent the spread of Covid-19	Church Members	As above	As above
			Routine sanitising of the area can then be performed following the quarantine period	Church Members	As above	As above

(a)	(b)	(c)	(d)	(e)	(f)	(g)
Materiel within the Church building harbouring Covid-19	Clergy, Church Members and Community may contract Covid-19 though contact with books, furnishings, toys and other objects	Bibles, reading material (including leaflets), soft furnishings (incl. prayer cushions) and toys are secured to prevent physical contact	Should congregates require books for worship purposes, the Church should keep a number of such 'clean' books which are to be quarantined for 48 hours prior to and after their use and segregated in an area so as to prevent re-use ahead of the quarantine period	As Above	Prior to Opening	Prior to Opening
Communion – ingesting Covid-19	Clergy, Church Members and Community through sharing communal vessels and food	Clergy will provide a distanced communion. No communion vessels will be used. Bread will be dropped into individual's hands where they are seated and this process will be without both contact and speech	<p>Consumables to be covered until use</p> <p>Hands to be sanitised prior to handling the consumables</p> <p>Accidental touching of a congregation's hands requires both parties to sterilise their hands immediately</p>	<p>Clergy</p> <p>Clergy</p> <p>Clergy</p>	<p>On receipt</p> <p>Before sharing</p> <p>As required</p>	<p>On each occasion</p> <p>On each occasion</p> <p>As necessary</p>
Singing/Chanting/Shouting – spread of Covid-19	Clergy, Church Members and Community through the increased risk of transmission from aerosol and droplets containing Covid-19 in the environment	<p>Singing by either professional or amateur choirs is not permitted in Church with congregations at present</p> <p>Congregation are not permitted to sing</p> <p>Loud music will be avoided to discourage the congregation from shouting; spoken responses will be in a quiet tone</p>	<p>To be reviewed in line with guidance that will follow as lockdown eases</p> <p>As above</p> <p>Use of microphone to enable the service to be heard</p>	<p>Clergy</p> <p>Clergy</p>	<p>As required</p> <p>As required</p>	<p>As necessary</p> <p>As necessary</p>

(a)	(b)	(c)	(d)	(e)	(f)	(g)
Toilet Facilities	Clergy, Church Members and Community may come into close contact with others and/or touch contaminated contact points that others have touched	Hand sanitiser is provided in the area adjacent to the kitchen entrance	Any spillages on the stone floor to be cleaned up immediately to prevent slips	Church Members	As required	As necessary
		Toilet queuing area marked with 2m spacings	Area to be cleared to facilitate greater access and egress to maintain social distancing	Church Members	Prior to opening for Public Worship	Prior to opening for Public Worship
		Toilet entry is <b>strictly</b> one in and one out, regardless of gender to avoid close contact entering or exiting the facility	Clear signage to this effect to be displayed at this point	Church Members	As above	As above
		Liquid soap to be provided along with disposable paper towels	Communal towels are to be removed and secured to prevent their use	Church Members	As above	As above
			Water systems to be run for 15 minutes to minimise risk of Legionnaire's disease	Church Members	Prior to opening for Public Worship	Prior to opening for Public Worship
		Bins have suitable liners to allow emptying without handling the contents and possibly contaminating the designated cleaner	Bags to be tied and quarantined for 72 hours in a suitable outside receptacle (i.e. the Church bin outside)	Church Members	On completion of each Public Worship Service	After each Public Worship Service
		Cleaning rota established to cover the additional, suitable PPE & cleaning materials provided	Regular sanitising of contact points to be maintained, including the toilet cubicle areas. Floors to be kept dry to prevent slips	Church Members	Periodically during use	As required

(a)	(b)	(c)	(d)	(e)	(f)	(g)
Bat Droppings (Guano)/Bird Droppings & Rodent Infestation	Clergy, Church Members and Community may contract histoplasmosis through inhaling the fungus spores growing on droppings	Routine checks in place to identify the presence of birds, bats and rodents in the Church	<p>Any sightings of droppings (bat droppings do resemble mice droppings but turn to powder form when touched) are to be cleaned up immediately. The following actions are to be taken:</p> <ul style="list-style-type: none"> <li>a. Wear rubber (non latex) gloves</li> <li>b. Dampen droppings with a water sprayer</li> <li>c. Clean up droppings with soapy water and a mop/cloth</li> <li>d. Disinfect area with a bleach solution, ratio of 1:9 [bleach to water]</li> <li>e. If on hard surfaces, ensure the area is fully dried after treatment to prevent slips</li> </ul>	Church Members	As required	As necessary

(a)	(b)	(c)	(d)	(e)	(f)	(g)
Dormant virus on the surfaces of points of contact	Clergy, Church Members and the Community may catch Covid-19 through contact with contaminated points of contact (e.g. door handles, door frames, latches, benches)	<p>The Church has designated cleaners</p> <p>As the Greenway Chapel is open for Private Prayer on Mondays and Thursdays, and the Main Church now open on Sundays for Public Worship, a period of less than 72 hours between opening is raised therefore, all points of contact from the Clergy and Church Members point of entry and the congregations point of entry to the Greenway Chapel are to be sanitised with the appropriate chemicals so as to kill any potential Covid-19 deposits, to include, but not limited to: gate entry contact points (latches and the top bars for example on the main gates), door handles, door surrounds, seating i.e. the bench in the porch, grab points, the sanitising station &amp; any other areas where the public may touch</p>	<p>A revised cleaning rota to be established to cover the revised opening periods &amp; <b>only those persons who do not consider themselves to be in a vulnerable group or be in contact with vulnerable family members/friends allowed to perform such duties</b></p> <p><b>The designated Church Members are responsible for removing potentially contaminated waste from the Church <u>on each day</u> the Church is open. The refuse bin outside the church is to be used for the disposal of such waste</b></p> <p>PPE to be provided, including disposable gloves prior to opening</p> <p>Sanitising chemicals to be provided along with other suitable cleaning substances if historic surfaces are required to be cleaned (COSHH applies) prior to opening</p>	<p>As Above</p> <p>As Above</p> <p>Church – to register with Parish Buying for procurement options</p>	<p>Prior to Opening</p> <p>After each Private Prayer session</p> <p>Prior to Opening for Public Worship</p>	<p>Prior to Opening</p> <p>As Applicable</p> <p>Prior to Opening for Public Worship</p>

<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>	<b>(e)</b>	<b>(f)</b>	<b>(g)</b>
Donations – Covid-19 present on notes and coins	Clergy, Church Members and the Community may catch Covid-19 through contact with contaminated money	On-line church donations facility is available	<p>Cash may be collected in a suitable receptacle on exiting the Church, but the receptacle is not to be passed around the congregation during or after the service to avoid any possible contamination to others</p> <p>Gloves are to be worn when handling cash at the end of the service for counting purposes</p> <p>The receptacle is to be quarantined after use for a period of 48 hours and marked up as such</p>	<p>Church Members</p> <p>Church Members</p> <p>Church Members</p>	<p>At the end of the Public Worship Service</p> <p>As above</p> <p>As above</p>	<p>As applicable</p> <p>As above</p> <p>As above</p>
Accidents, sudden illness, physical violence, intruders	Lone workers	<p>A Lone Workers Policy for the Church has been written by the Safeguarding Officer</p> <p>Access to a First Aid Box for minor injuries</p>	Ensure all Lone Workers have read and fully understood the policy and have a means of communication in the event of an emergency (mobile phone etc) to call the emergency services as applicable	Church Members	As required	As necessary
Complacency – Vaccination Roll-out: spread of Covid-19 within the community	All	Face coverings worn in the Church; sanitising stations present in Church; social distancing controlled in all areas of the Church; adequate signage present as a gentle reminder of the Covid-19 risks that remain	All to be made aware the vaccination does not necessarily prevent an individual from catching coronavirus nor the potential to spread it unwittingly as a 'healthy carrier' and therefore all must guard against the risk of complacency setting in and control measures then being largely ignored	Clergy	At each Service	At the beginning and end of each service

**Assessors Name:** Mark Heritage

**Position:** H&S Officer

**Qualification:** NEBOSH

**Signed:** *M Heritage*

**Church Officials:** Gill Heard & Bill Zarrett

**Position:** Church Wardens

**Signed:** *G Heard*      *W Zarrett*

Agreed Review Dates: As required with Governmental/C of E Policy changes with Covid-19

*[This supplementary Risk Assessment for Public Worship at St Peter's, Tiverton, is to be reviewed when applicable in accordance with Governmental & subsequent C of E changes to the Covid-19 Policy for Churches. This Assessment is to be read in conjunction with the supplementary Risk Assessment for Private Prayer within the Greenway Chapel and the standing H&S and Fire Policies for St Peter's Church, Tiverton and does not negate anyone's responsibility from such].*

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Church Wardens: Gill Heard/Bill Zarrett  
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