

St Peter's Church Tiverton Fabric Committee

Minutes of Meeting held on Tuesday 7th January 2020

1. Attendance : Neville Mundy, Chris Burford, William Zarrett, Keith White and David Ricks (Chair)
2. Apologies ; Derek Long
3. Work completed since last meeting on 5th November 2019.
 - a. Light fitting over west door repaired.
 - b. Blocked drains on Christmas Eve cleared.
 - c. Failed lamp in choir replaced with a silent LED bulb. (Standard LED bulbs have a noticeable fan hum) Remaining three bulbs to be changed when new available.
 - d. Maintenance visits for clock, heating system and fire extinguishers completed.
 - e. Churchyard tree survey approved by PCC. Works outstanding.
 - f. Regular autumn leaf clearing, drain checking and roof inspections ongoing.
 - g. New gardener, B & M Ridd appointed to look after the churchyard.
 - h. Ongoing churchyard maintenance and roof inspections.
 - i. Roof leak over chancel tomb hopefully cured by clearing roof level hoppers.
 - j. Christmas tree in church thanks to Exe Valley Christmas Trees.
 - k. Altar cross refurbishment completed by Neil Bollen.
4. Projects to be Completed
 - a. Research new chairs with arms for Memorial Chapel. Faculty required.
 - b. Paint exterior ironwork to clerestory, obtain quotes from tradesmen if necessary.
 - c. Obtain quotes for repair to curtilage wall from DAC approved contractor list.
 - d. External floodlighting requires additional consideration in light of our own efforts.
 - e. Fire escape practice to be organised after sides- persons briefing session.
 - f. Small floodlights in chancel to be changed to LED to allow illumination of chancel all day long.
 - g. Digital cataloguing of library started by Emma and Anna, ready for possible move. New home for library not yet established.
 - h. Collapsed edge of flat tombstone to be filled, SW churchyard.
 - i. Small notice boards to be removed.
 - j. Uneven paving slabs just inside lychgate to be made good.
 - k. Anti-slip tape to be applied at south gate.
 - l. Faculty for new notice board to be sought once removal of trees by lychgate approved by MDDC and revised location known to be possible.
 - m. Police report into use of the boiler room as a gathering place for young people to be investigated and long term measures considered.
 - n. Rubbish rota to be finalised.
5. Date of the next meeting – Tuesday 3rd. March 2020