

St Peter's Church  
Finance Committee

Minutes of the meeting held at 10.30 am on 26 June 2019 at 20 Blundells Avenue, Tiverton

Present: Rod Hilton (Chairman), David Pope (Treasurer), the Revd Robert Gordon, William Zarrett, Janet Rendle, David Ricks.

Apologies: Roy Webber, Gill Heard, Vicki Stuckey, Deborah Lal.

1. The chairman welcomed everyone and opened the meeting with a prayer.

2. Treasurer's Report

DP reported that he had circulated the budget to end of May and that there was nothing further to report for this time of year.

3. Stewardship Report

HW had circulated her report which showed that to the end of May there was an improvement of some £500 compared with last year. The numbers using the Parish Giving System had increased.

4. General Fund Raising

RW had reported that he had very little to report except that he is in touch with the orchestra from Cologne who are very keen to return once again to St Peter's and are booked for 29 August.

5. Update on Financial Aspects of Re-ordering

DR reported that a further meeting with the architects had been held and that the costings of the project were still awaited. He had again checked the two methods of payment for a project of this size, namely a laid down percentage of the final cost or "pay as you go" hourly basis. We are using the latter method which on average is the cheaper method.

6. Current Position re Appointment of Administrator and next Treasurer.

RG reported that he was waiting for agreement on the way ahead before placing an advertisement. After much discussion, in which it was felt that it was unlikely that we would be able to find a Treasurer from within the congregation, it was agreed that a proposal be put to the PCC that we should employ an "Administrator" and a "Bookkeeper", (or similar title), thus sharing the overall responsibility, while not eliminating the possibility that both functions could be done by one person. DP agreed to produce how best this could be achieved whilst leaving overall responsibility with the PCC. It was further agreed that "Safer Recruiting Guidelines" should be followed.

7 There was no other business.

8 Date of next meeting: Thursday 22 August at 3.30pm at 20 Blundells Avenue.

There being no other business, the meeting closed with the Grace.