

St Peter's Church
Finance Committee

Minutes of the meeting held at 7 pm on 28 February 2019 at 20 Blundells Avenue,
Tiverton

Present: Rod Hilton (Chairman), David Pope (Treasurer), the Revd Robert Gordon, Catherine Makepeace and David Ricks

Apologies: Gill Heard, Janet Rendle, Helen Wakely and Roy Webber

1. The Chairman welcomed everyone and opened the meeting with a prayer.

2. Treasurer's Report

(a) *Budget to date*: DP confirmed there was nothing of note to report since the last meeting when the budget had been tabled and discussed.

(b) *Annual Financial Report*: DP reported that the Report had only been examined the previous week but would be ready for tabling at the PCC on 14 March. He would ensure that the full Report would in future be published prominently on the website for easy access.

3. Stewardship Report

HW had circulated her report as follows:

The totals after one month are as follows:

Cumulative totals		2019	2018	Difference
		to Jan 19	to Jan 18	
Parish Giving Scheme	£ NGA	280.6	157.75	122.85
	£ GA	1970.74	1946.8	23.94
	£ GA tax	492.69	486.71	5.98
Average No		44	42.0	2
One off Gift Aid	£	154	£56.68	97.32
Envelopes	£ NGA	40	£266.50	-226.5
	£ GA	102	£96.00	6
Standing Orders	£	149.5	£149.50	0
	£ Total	3233.53	3201.94	31.59

This report only shows one month's results but generally the picture is slightly better than last year. Most importantly the number subscribing to the PGS scheme has gone up since last year.

4. General Fund Raising

RW had confirmed there had been no developments since the last meeting.

5. Update on Financial Aspects of Reordering

DR said that the architects are working on the agreed design changes and he will be visiting their office in advance of the next PCC in order to be able to report the up to date position.

6. Current position re appointment of Administrator

RG presented the job description and person specification which had been drawn up by the working group responsible. He confirmed that the terms of the lease and of the relevant insurance on his flat at 7 Becks Square would allow for the Administrator to work there if necessary.

In discussion it was agreed that it would be useful to contact a few other parishes to get an idea of the hourly rate paid to administrators doing similar work. Once the rate had been agreed by the Committee, RG will advertise the post and a timetable for the recruitment process will be drawn up and implemented.

7. Any Other Business

DR reported that the servicing of the roof alarms had been carried out, with several needing to be replaced, at a cost of £248. In addition, the replacement of three wireless zone sensors, the horn sounder in the Tower, and some sensor shells had been required. The total cost was £825 + VAT, the tax being reclaimable.

DR asked that a parish account be opened with Denmans for electrical supplies to be purchased at trade rates; he would receive invoices as Fabric Committee Chairman and pass them to DP. This was agreed.

RG said that a flat screen TV is needed for Time Together (a TTTV); DP confirmed there are sufficient funds in the TT account easily to cover this. RG will research what is available and check whether a TV licence will be required.

8. Date of Next Meeting

Thursday 27 June at **10 am** at 20 Blundells Avenue.

The meeting ended at 7.55 pm with the Grace.